

# WorkTime<sup>®</sup> Corporate – Recording – How It Works

WorkTime Corporate records when and for how long employees **actually work** with applications/documents and access web-pages. "**Actual work**" refers to an application/document/web-page being active (selected) while the keyboard or mouse is active.

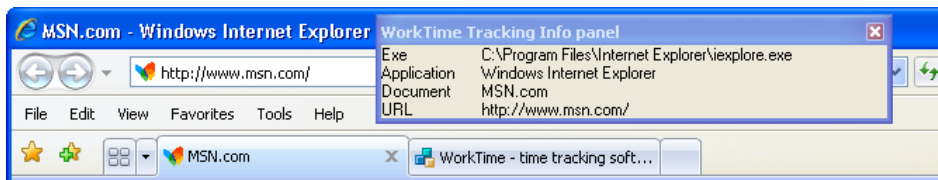
**Computer, employee – what is recorded:** computer name, user system login name, login/logoff times, computer usage time, user active/idle times.

**Applications/documents – what is recorded:** computer name, user system login name, application name, executable full path, document name, time when the activity was performed.

Note: WorkTime Corporate records documents in any graphic design tool (InDesign, Photoshop, Flash, Dreamweaver, AutoCAD).

**Browsers - what is recorded:** computer name, user system login name, browser application name, browser executable full path, web-site, URL, time when the activity was performed.

Supported browsers: Microsoft Internet Explorer, Mozilla Firefox, Opera, Google Chrome.



**Keyboard, mouse, screensaver – how recording/tracking works with it:** WorkTime automatically detects if there is any keyboard/mouse activity. If any keyboard/mouse activity is present, time is added to the active application, document, user, computer. If there is no activity for 2 minutes, WorkTime switches to the *auto-pause* mode. In the auto-pause mode WorkTime keeps adding time to the current activity, but later this time is rolled back if there is still no activity present for 3 more minutes. After that WorkTime switches to the *tracking stopped* mode. When mouse/keyboard activity is detected again, recording/tracking is resumed.

Note: Times, mentioned above (2 and 3 minutes), can be changed.

